

North Layton Jr. High Locker Policy

North Layton Junior High provides lockers for your use as a student for holding books and personal belongings. This is especially important because backpacks are not to be used during the school day.

SECURITY: For your own protection, you must keep your locker combination confidential at all times. Be careful when opening your locker and don't leave it "ready to open." You should keep your locker locked at all times. Combinations may only be changed for free one time when approved by administration. If a combination needs to be changed again there will be a \$5.00 fee. The school cannot be responsible for any loss of valuables and strongly urge students to leave valuable items at home.

JAMMED LOCKERS: Before seeking office or custodial help with a jammed locker, you must report to class on time and receive permission from the teacher to come to the office to get help for a jammed locker. Lockers usually become jammed because heavy items such as jackets or bags become wedged in the door. Make sure all items are out of the way before you close your locker. **REMEMBER TO REPORT TO CLASS BEFORE YOU COME TO THE OFFICE FOR A JAMMED LOCKER. ADMITS TO CLASS WILL NOT BE GIVEN TO STUDENTS FOR JAMMED LOCKERS.**

PROPERTY RIGHTS: Lockers are school property. Personal padlocks are not allowed. Occasional announced and unannounced locker checks will be made. Eighth and ninth graders are **not** to share lockers or allow others to use the locker they are assigned to. Disciplinary action may be assessed if 8th and 9th graders are sharing lockers which can include but not limited to a fine, and or a change of locker to another area.

LOCKER CONDITION: Lockers must be kept in good condition and have no problems other than documented by custodial staff before locker is assigned. Use magnets instead of tape. Any damage that happens to a locker that has not been documented by custodial staff before locker is assigned, will result in disciplinary action. Leave the locker as good as it was when you received it.

7TH GRADE LOCKERS

7th grade students share lockers with another 7th grade student of the same gender. We encourage you to get together with a friend and choose to be locker partners before school starts. If you do not choose a partner, one will be assigned to be your locker partner by the administration. 7th grade students do not need to be on the same team. Please fill out the following form and send it in with your registration information. **THIS IS FORM IS FOR 7TH GRADE STUDENTS ONLY**

My name is _____

My locker partner's name is _____

We have both agreed that we will be locker partners for the 2014-2015 school year. We understand that we need to work together at all times to keep our locker clean and orderly so we can have a place for all of our belongings.